**Board of Health Meeting Minutes**

**Wednesday, December 2, 2020**

Dr. Wells called the meeting to order at 8:30 a.m. at the Corydon Courthouse basement meeting room. Present were: Dr. Joel Wells, Clayton Merritt, Tom Swearingin, Susie Gibbs, David Rhodes, Shelley Bickel, Don Seams , Bill Byrns, Rhonda Bennett, Jennifer Brandon, Charlotte Van Fleet and on the phone was Penny Fetters.

Clayton made a motion to approve the agenda. Discussion was made to correct the September meetings, then Tom seconded it. All in Favor. Motion carried.

Tom made a motion to approve the Policies with no changes for October and November of 2020. Also a new policy on Pandemic work hours and differential pay. Susie seconded it. All in Favor. Motion carried.

David Rhodes, Environmental Health, Reported that 2020 has been the busiest time since he has started three years ago. David informed the board of his data report. David showed the board his October financial sheet. Clayton made a motion to give David a 3.5% raise as of July 1, 2021. Susie seconded. All in Favor. Motion carried.

Tom made a motion to approve the Financial for FY 20/21. Clayton seconded. All in Favor. Motion carried.

Shelley gave the Board an update on Home Health, the flu drive thru clinics and the new program Nine to Thrive.

Clayton made a motion to approve a 5% raise for the Public Health staff starting July 1st, 2021 and after this year the Board of Health would decide that Public Health nursing agency and Environmental staff would be evaluated and do the pay raises at the same time. Discussion was that Penny would like to have a different evaluation form and make jobs descriptions more specific. Susie seconded the motion. All in favor. Motion carried.

Bill Byrns was in attendance to update Board on the Emergency Management. Bill had ordered Medical Assets from the state and will pick up at our assigned warehouse in Oskaloosa after meeting. Bill is to have a 30 day stock pile inventory. Bill is going to do an inventory on the assists we have and will let the board know at our next meeting. The board advised Bill to order all that we can get for our stockpile.

Shelly gave an update on Covid-19. Waiting on vaccine. Will be shipping out the week of the 14th of December, 2020. Shelley reported that nobody knows how much of the vaccine we will be getting. Shelley is working with Daren Ralph at WCH to get the count of vaccine WCH will need so it can be shipped directly to WCH. Public Health, WCH, the SCIMC Clinics and Neighborhood Pharmacy is signed up to receive the vaccine. The Corydon Specialty Care contracted with CBS-Walgreens allocated, but talking with Administrator Markie McElvain they would like to get theirs allocated from our Public Health office. Shelley said Markie would have to talk to her corporate office. Dr. Wells informed the board that Shelley sent out a packet with information, there was a slide show from Iowa Department of Public Health and some additional informational packets The federal contract with the pharmacies for long term care facilities are federal and CBS-Walgreens is a nationwide and that we probably won’t get into that part. The federal government is providing this vaccine to the American Public so nobody has to pay for the vaccine, it will be given to them. Dr. Wells suggested that we bill for an administration fee who has insurance for the vaccine. The insurance companies will have to cover the cost of administration fee. There will be no barriers of getting the vaccine. It will be no charge for the actual vaccine.

Dr. Wells gave an update on the Hospital and Clinic.

Next meeting will be at 8:30 am, Wednesday, January 20, 2021 in person at the courthouse.

Clayton made a motion to adjourn and Susie seconded it. Motion carried. Meeting adjourned at 9:50 am.

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 Dr. Joel Wells, Chairperson Date